

**McSherrystown Borough Council**  
**Meeting Minutes**  
**Wednesday May 25<sup>th</sup>, 2022 6:30pm**

**CALL TO ORDER:** The regular meeting of the McSherrystown Borough Council was called to order in Borough chambers at 6:30pm on Wednesday, May 25<sup>th</sup>, 2022. President Colgan opened the meeting with prayer and the pledge of allegiance with the following Council members in attendance. Spangler arrived after the start of the meeting.

Daniel Colgan  
Joyce Murren  
William Smith  
Joseph VonSas  
Donna Spangler  
Tim Klunk

STAFF PRESENT: Kathleen Todt, Justin George, Jessica Freiert, Dennis Rishel

**CHANGE OF MEETING STRUCTURE:** Upon suggestion from the Solicitor, council will be taking public comment from any residents that have signed in on the sign in sheet at the start of the meeting. All residents are entitled to three minutes of public comment on the topic of their choosing. The following residents gave public comment: Dan Gebhart, Tina Hayes, Jim Forbes, Rob Neiderer, Rick Groft, Tom Snyder, Luanne Boring, Mike Calderone, Bill Smith, and Darwin Weibey.

**APPROVAL OF MINUTES:** A motion was made by Klunk to approve the minutes from the April 13<sup>th</sup> meeting. Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes.

**COMMUNICATIONS/ANNOUNCEMENTS:**

Announcements from Colgan, letter read from McSherrystown Heritage regarding the placement of flags for several Holidays coming up. Secretary/Treasurer will notify public works so they can plan their mowing schedule around the placement of the flags.

**COMMITTEE REPORTS:**

**PERSONNEL:** Personnel committee will meet this week to discuss the open public works position.

**PLANNING & ZONING:** Smith is planning to reach out to Andrew Levine and Bill Smith regarding the S. 2<sup>nd</sup> Street Development.

HIGHWAYS: No update given by Spangler. Colgan reported that Secretary/Treasurer has contacted Barry Isett to start the process of getting measurements and details for ADA curbing. Colgan has been in contact with the Department of Agriculture about the weed spraying in McSherrystown Borough. McSherrystown Borough is required to have someone certified to spray chemicals. The study materials are ordered and will be available this week.

BUILDING & GROUNDS: Klunk discussed ruts with B-There. Klunk is in the process of negotiating the contract with B-There. Klunk will have a committee meeting this week with Public Works to discuss contract.

CIVIL SERVICE: No Report

PUBLIC SAFETY: Murren reports that she is waiting on quotes to be returned and finalized. All quotes should be ready by the next meeting for council to approve.

RECREATION: No Report

SEWER: VonSas met with Andrew Levine regarding sewer line scoping and mapping. Some of the information we currently have is valuable for public works. VonSas is trying to get books of the scope work done on the south side of town.

SOLID WASTE: Neiderer Sanitation reports that the recycling center is still out of service due to the fire. They suspect that the recycling center will be out of service for a few more months, as they are having trouble getting the parts they need. Neiderer Sanitation requests that McSherrystown Borough residents continue to separate their trash and recycling.

FINANCE: Colgan reports that the Accounting Audit will be ready for the June 22<sup>nd</sup> meeting. We are waiting for the exit documents to close out the Pension Audit. VonSas presented Colgan with a notice from SAVES regarding money owed. The finance committee will look into the notice.

MAYOR'S OFFICE: The Drug Take Back Day was very successful. Thank you to all of the volunteers.

SOLICITOR'S OFFICE: No Report

## **NEW BUSINESS**

### **RETROACTIVE APPROVAL OF THE WORKMAN'S COMPENSATION POLICY**

EMC refused to renew McSherrystown Borough's Workman's Compensation Policy going forward. We requested bids from two companies. Only one company submitted the bid in time for the May 1<sup>st</sup> deadline. This new policy is \$52,000 per year. Quotes to lower the cost of this policy will continue to be sought by the finance committee.

Murren made a motion to approve the Workman's Compensation Policy effective May 1<sup>st</sup>, 2022. Seconded by VonSas.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes.

**APPROVAL OF ARPA FUNDS- SWING REPLACEMENTS AT THE MOOSE PARK**

The total cost of replacing the swings is \$887.82. The Moose donated \$500.00 towards the cost leaving a remaining balance of \$387.82.

INVITATION FOR COUNCIL TO DISCUSS: Colgan was advised that due to the reporting involved, it is recommended that the Borough use the ARPA Funds for larger projects.

OPEN FOR PUBLIC COMMENT: No Public Comment

Murren made a motion to pay the \$387.82 out of the Recreation Fund to replace the swings at the Moose Park. Seconded by Klunk.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes.

**APPROVAL TO PREPARE BID DOCUMENTS FOR ADA RAMPS ON RIDGE AND FAIRVIEW AVENUE**

The Borough Engineer will get the measurements and details compiled. Once all measurements and details are compiled, the Solicitor will create a bid packet which will be voted on by council to release for advertisement.

INVITATION FOR COUNCIL TO DISCUSS: No comment

OPEN FOR PUBLIC COMMENT: No comment regarding ADA Ramp bids.

Murren motioned to allow the Solicitor to draft ADA Ramp bid documents for approval at the next meeting. Seconded by VonSas.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes.

The next public meeting is scheduled for Wednesday June 8<sup>th</sup>, 2022 at 6:30pm

Motion to adjourn made by Smith at 7:24pm

End Minutes.

Respectfully Submitted,

Jessica Freiert

Secretary Treasurer