

Minutes – June 14, 2017

McSherrystown, Pennsylvania

Council of the Borough of McSherrystown met at 7:00 p.m. on Wednesday, June 14, 2017 in the Municipal Building, 338 Main Street, McSherrystown, Pennsylvania with Patricia McKim-Bortner presiding.

President McKim-Bortner led the Pledge of Allegiance to the Flag of the United States of America and the Invocation for Divine Guidance.

Present on roll call were the following members of council constituting a quorum: Patricia D. McKim-Bortner, James A. Forbes, Robert D. Niedererr and Stephen J. Pascoe. Councilmembers David W. Bolton and Michael J. Calderone were absent. Councilmember Joseph E. VonSas arrives late. Other Borough Officials in attendance included Robert Campbell, Esq. Solicitor; Michael F. Woods, Chief of Police; Scott J. Cook, Manager and Luanne M. Boring, Secretary/Treasurer. Mayor Anthony J. Weaver was absent.

Minutes of the regular meeting held May 10, 2017 and the special meeting held May 31, 2017 were approved on a motion moved by Councilmember Niedererr. The motion was seconded by Councilmember Forbes. Motion carries.

The Financial Review and Budget Analysis reports were presented by the treasurer. There were no questions of those reports. She noted that we received a refund from PMHIC health insurance for the year 2016. The amount of \$8424 represents 75% of our refund for 2016.

Communications noted included the following:

6/1/17 Gary Green submitted his letter of resignation from the McSherrystown Zoning Board. The letter was read aloud with no reason given. With regret, Councilmember Forbes moved a motion to accept the resignation of Gary Green, seconded by Councilmember Niedererr. Motion carries.

Mr. Green will be sent a letter of thanks for his numerous years of service as Chairman of the Zoning Board.

6/6/17 Adams County Emergency Services Agency has forwarded an email urging support of increase in fees for service paid by PA Medical Assistance for ambulance service. The information was provided to members of the board for consideration.

Councilmember Joseph VonSas arrives at 7:04 p.m.

There was discussion on the issues faced by many ambulance services as cuts are made for their services. Councilmember Forbes moved a motion to send letters of support to our legislatures for this increase in fees. Councilmember VonSas seconded the motion. Motion carries.

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PUBLIC PARTICIPATION-none

REPORTS

Police Chief Woods submitted his report for the month of May which included 141 calls for police services. There were 12 criminal arrests, 15 summary arrests and 17 parking tickets issued, 12 of which were for street sweeping. Patrols traveled 2,371 miles, using 245.5 gallons of fuel and averaging 9.6 mpg.

Woods reported that the carnival is here and not too many problems thus far. He also publicly acknowledged and thanked his mother-in-law for donating a desk and for her employer, Quality Copy Products, for their donation worth \$200 to deliver and install it.

Manager Cook's report for the month of May included finishing the spring street sweeping, setting out of no parking signs for sweeping and spraying for weed control. Brush was chipped on-site throughout town once per week. High weeds were cleared and mowed inside quarry area and cleared and mowed high grass and weeds at 138 Main Street. Reset poles for the chain link fence at the public works sewer repair areas. Trash containers were emptied at the parks and Borough offices. Daily maintenance and repairs was performed on police vehicles and borough vehicles and equipment. Mowed and maintained all recreation areas as needed. Dragged and lined all ball diamonds as needed. Gasoline usage totaled 193.4 gallons, diesel usage was 94.1 gallons and SAVES used 232.7 gallons of diesel and 19.5 gallons of gasoline.

Cook gave an update on the Columbia Gas project on the north side of town, saying that Stuart and Tate are doing patching and have milled half the street area.

The senior center project needs a hand stamped plan to move forward. Our engineer has no one in house, so Core Design Group was recommended. Manager Cook has contacted and met with them and learned that ADA must be to code. A section of the V channeled sidewalk needs to be removed and that the door swings the wrong way. In order to comply with the changes needed, approximately \$5000 would be the cost - \$1500 for the stamped plan proposal; the cost to replace the 21 year old door and install a new one 4" higher which would eliminate ramp inside building. Concrete would be removed there and landscaping added to the area which would dress up the building.

Heartland Property Project is underway installing new stormwater pipe and sewer pipe. They were able to salvage two old pipes owned by the Borough for our future use, and the rest was hauled by the Borough to Staiman's Recycling for scrap metal which amounted to \$2601.

The old street sweeper was put on Munici-Bid starting at \$500 with the minimum accepted bid of \$600. The final bid of \$975 was Jeremy Ault of Hanover.

Councilmember Forbes moved a motion to approve sale of the FMC Model 1-984 Street Sweeper to Jeremy Ault for a price of \$975. Councilmember Niedererr seconded the motion. Motion carries.

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Safety Committee, it was recommended that newly appointed Chairman Pascoe meet with Chief Woods.

Under Solid Waste Manager Cook reported that he met with the new municipal manager who is the contact person for York Waste. He also provided an updated contact list for their departments as well.

Under Sewer Committee Manager Cook reported receiving the engineer report on the sewer which includes seventy photos. He was able to view the report via thumb drive and on the map click on the noted areas of concern. In the spring of 2016, there were 7 areas of concern and in the fall there were 12 areas with issues. The total cost to rectify issues is \$11,500 which included 8 that can be done by the public works department for a cost of \$2400; 3 lateral intrusions to have cut out at a cost of \$100 each and 8 areas to be cured and patched per COSTARS pricing with Sewer Specialty Products totaling \$8800.

Cook contacted Sewer Specialty and their prices are same. He is to contact them when we are ready and if in the area will do the work. Cook says all this work is part of the \$40,000 budgeted.

Councilmember VonSas moved a motion to proceed with the sewer line repairs as reported by Manager Cook. Councilmember Niedererr seconded the motion. Motion carries.

In the absence of Civil Service Committee Chairman Bolton, the secretary gave his report. He provided the upcoming dates for physical, oral and written testing for applicants, so that the commission can certify the list to aid in efforts of hiring a fifth officer. Chief Woods acknowledged that both the physical and written exam will take place on June 25th, with oral testing on the 26th.

Solicitor Campbell has prepared the ordinance for required post lighting in subdivisions. A copy was presented to council for consideration. There was discussion and the need for further clarification on the 100 watt. Modified language was determined that the post lighting be equivalent to 100 watt.

Councilmember Forbes moved a motion to approve to advertise Ordinance 2017-2, post lighting requirements with modified paragraph. Councilmember Pascoe seconded the motion. Motion carries.

OLD BUSINESS

Ordinance 2017-1, recreation regulations update, has been duly advertised.

Councilmember VonSas moved a motion to approve Ordinance 2017-1, updating recreation regulations. The motion was seconded by Councilmember Forbes. Motion carries.

It was noted that signs at no cost to us will be requested from WellSpan Health/American

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Lung Association for “Young Lungs at Play”, as per their communication earlier this year.

A thank you letter to the McSherrystown Heritage Day Association was read aloud by the secretary for their Memorial Day flag display. Committee member McKim-Bortner says they also put the flags around the monument on Flag Day and intend to display them on the Fourth-of-July holiday.

Manager Cook presented his report on the status of 2017 budget as discussed last meeting. He found four line items in expenses which he considered to be subject to change for a total of \$56,373. Cook explained that 409-008 Maintenance and Repairs could be reduced from \$5,000 to \$1,000, due to not having time to get the work done this year; 409-009 Capital Outlay – Municipal Buildings can be reduced from \$40,000 to \$5,000 which is needed for the senior center project expense reported earlier. The fact that the generator will not be purchased that was taken out of this line item as well. Under sewer collection maintenance expense the \$40,000 can be changed to \$30,000 due to costs determined for work to be done this year. The last item is a combination of recreation program and summer help wages amounting to \$7373. The summer fun program was cancelled and no summer part-time help hired.

Discussion was held and Cook referred to a mock 2018 budget prepared. Using the actual 2016 carryover, noting changes presented here, using the same budget amounts mirroring 2017, there would be an ending balance of \$1,587 for 2018. There is an anticipated balance of \$112,528 for 2017. History shows that we have been having carryover each year which helps with the next year budget added to anticipated receipts.

Cook added that he spoke with Fred Walter and learned that the sewer lines were put in 1937-38 and are right at the eighty year mark. Pipes have shifted over the years. To replace in the next ten to twenty years at \$40 linear foot at today’s prices, the cost would be \$1.5 million for the 38,000 linear foot of lines in town.

Chief Woods will have figures as to what reimbursement we can expect from schooling, etc. for Freeman. He will also have the amount needed to the year end for adding a fifth officer.

NEW BUSINESS

Approval to pay expenditures as listed was given on a motion moved by Councilmember VonSas, seconded by Councilmember Niedererr. Motion carries.

It was mentioned that letters would need to be sent out to those in subdivisions that will be affected by the lighting ordinance, once the ordinance is adopted.

The smoke detector ordinance was discussed. Since the notices went out in the recent months, there have been calls for explanations. Manager Cook noted that the ordinance mirrors the building code, requiring one on each level and in addition each bedroom.

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Adjournment was declared at 7:50 p.m. on a motion moved by Councilmember Forbes, seconded by Councilmember Pascoe. Motion carries.

Luanne M. Boring
Borough Secretary