

McSherrystown Borough Council
Meeting Minutes
Wednesday, March 10, 2021

The Council meeting of the McSherrystown Borough for Wednesday, March 10, 2021 was preceded by an Executive Session via Zoom beginning at 6:00pm to discuss personnel issues.

The regular meeting of the McSherrystown Borough Council was called to order via ZOOM at 6:25pm with prayer and pledge by President William Smith with the following Council members in attendance.

William Smith	Daniel Colgan	Lisa Koontz	Mark Lookenbill
Stephen Pascoe	Joyce Murren	Joseph VonSas	

Staff Present: Mayor Todt, Solicitor George, Katherine Molina and Anna Lescalleet

Approval of Minutes: Motion by Joseph VonSas to approve minutes of 02/10/21 seconded by Steve Pascoe.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Communications/Notifications:

Audit Update: Secretary/Treasurer Katherine Molina advised council that she felt the recent audit went well and staff was able to provide auditors with all requested information. Auditors will be present at the April meeting to further discuss their findings and give a more detailed report of the audit.

Baseball Update: Joyce Murren, chair of the Rec Committee advised council of a corrected action taken from last month's meeting regarding the increase in fees. Because the fees were set by Resolution passed earlier in the year, the fees will remain the same. Murren noted 57 participants have registered for this year program.

Murren also advised council she received a call from BJ Wilke with the New Oxford Flames asking for use of the ball field as they have this past season. Murren asked if there are no conflicting schedules at the fields with our program, would it be possible to allow the New Oxford Flames use of the field with receipt of a donation. Solicitor George advised it is not unreasonable to ask for a donation for upkeep, etc. but this needs to be done by resolution and it should encompass any and all outside organizations wanting to use our facilities. Since there is a current resolution in place, the Borough may opt to draft a separate resolution for outside teams/organizations and then combine the resolutions in 2022. The Recreation Committee will work on a resolution for next meeting.

Playground Equipment Damage: Katherine Molina advised council the Borough received a check for the damaged playground equipment in the amount of \$1735.00. An order was placed for the slide and tube and is to be delivered by the end of March.

Public Participation: President Smith advised 2 unsigned letters were received but will not be read due to the unknown nature of writers association with the Borough. Smith encouraged all letters to be signed, so they can be addressed accordingly.

Smith noted a letter from Julia Hancock from the Homeschool Group requesting the following: Her students are involved in a social activities club called the Environmental Allies whereas they would like to hold a tree planting event on the grounds at the senior center. Solicitor George advised there may be Code Requirements. Joyce Murren will get more details from Hancock and report back to council at the next meeting. Council members added the Borough would be eager to participate in this providing it is done by code and under the consideration of the Borough Maintenance staff and its upkeep.

Smith noted an additional letter from Mark Bruder, a North Street resident who wished to thank the Borough staff, police and maintenance crew for their fine service and dedication to the Borough.

There was no other public participation noted at this time in the meeting. At this time Councilman Colgan excused himself from the meeting for a prior commitment, and requested council to table the new business item until the April meeting.

UNFINISHED BUSINESS:

Joint Bids: William Smith advised council of the changes with regard to the Joint Bids process. Information was sent previously to an old Borough email address causing some confusion with this year's joint bids. The following Consideration of Motions were read and approved as follows:

- A. Pre-Mixed Bituminous Concrete – York Materials Group
Motion by Joseph VonSas, seconded by Joy Murren – all approved, motion carried.
- B. Crushed Stone – Vulcan Construction Materials
Motion by Joseph VonSas, seconded by Mark Lookenbill – all approved, motion carried.
- C. Petroleum Products – Aero Energy
Motion by Joseph VonSas, seconded by Mark Lookenbill – all approved, motion carried.
- D. Full Synthetic Motor Oil – PPC Lubricants
Motion by Joseph VonSas, seconded by Joyce Murren – all approved, motion carried.
- E. Snow & Ice Rock Salt/Calcium Chloride – Eastern Salt Company
Motion by Joseph VonSas, seconded by Mark Lookenbill – all approved, motion carried.
- F. Water Bourne Paint – Ennis Flint
Motion by Joseph VonSas, seconded by Joyce Murren – all approved, motion carried.

Garbage Bid Proposals: Solicitor George prepared and presented a draft bid package for garbage services to be approved by Council. Item tabled until next meeting with Solicitor George drafting additional options more tailored to the Borough needs. Residential and Business accounts will be noted in separate bids.

NEW BUSINESS:

Council Salary: Tabled until next meeting.

Police Hiring: Mayor Todt requested approval to advertise for part-time police officers as needed. Joyce Murren motioned to approve and seconded by Mark Lookenbill.

Roll Call Vote: William Smith – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Delinquent Garbage Accounts: Secretary/Treasurer Molina outlined delinquent landlord accounts are in the amount of \$7286.44, while the residential are delinquent in the amount of \$22,544.87. Molina questioned whether the following means could be implemented in an effort to retrieve some of the money: stopping trash service/halt on building permits/citation. Solicitor George advised there are laws surrounding the halting of service and attaching debt to building permits. He also noted citations are not a good option in these cases. A Zoom meeting will be held with Solicitor George and Borough Staff to further discuss the Borough's options in the collection of delinquent accounts.

Molina asked council if the late fees on the garbage bills can be reinstated that were waived due to COVID. Council tabled this consideration for next meeting, as the second quarter bills have been sent and a new garbage contract will be in place by the 3rd quarter billing.

Approval of Expenditures: A motion was made by Joyce Murren and seconded by Mark Lookenbill to approve the list of expenditures.

Roll Call Vote: William Smith – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Public Participation: There was no noted public participation.

Next council meeting to be held Wednesday, April 14th at 6:00pm via ZOOM. Motion to adjourn the meeting was made by Mark Lookenbill at 7:20pm.

Respectfully submitted,

Anna Lescalleet
Admin. Asst.

