

McSherrystown Borough Council
Meeting Minutes
Wednesday, June 23, 2021

The regular meeting of the McSherrystown Borough Council was called to order via ZOOM at 6:00pm on Wednesday, June 23, 2021 with prayer and pledge by President William Smith with the following Council members in attendance.

William Smith	Daniel Colgan	Lisa Koontz	Mark Lookenbill
Stephen Pascoe	Joyce Murren	Joseph VonSas	

Staff Present: Mayor Todt, Solicitor George, Katherine Molina and Anna Lescalleet.

Approval of Minutes: Motion by Mark Lookenbill to approve minutes of 05/27/21 and 06/09/21 seconded by Joyce Murren. President Smith noted one correction needed to the minutes. Correction was made.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Public Participation: None

Announcements: President Smith advised council he was in contact with Adams County Voter Registration Committee in following up with request to better direct voters to the Senior Centers for Elections. He noted sign options are available and this remains a work in progress.

COMMITTEE REPORTS

Planning & Zoning: Councilman Colgan reported the following:

*Received a response from Turkey Hill addressing 4 issues delaying the project. The first noted was the one way inlet off of Main St. (Pa Rte 116) will be left as existing. *The second outlined the parking area facing Main Street and the concern that vehicles will impede the pavement causing a safety issue for pedestrians. Turkey Hill noted a wood guardrail would be placed in front of those spaces. *Next, Turkey Hill did agree the flow of vendor traffic off Rte 116 will exit onto Maple. *The last issue will be addressed and clarified by the Borough Engineer regarding the percentage of plan area (impervious) whether or not it is over lot percentage. It was noted Turkey Hill will post and provide area residents of timeframe of project.

Highway: Councilman Colgan reported the McKinley Heights Development is nearing completion, however curb repairs need done prior to dedicating the streets. It was suggested the Borough Engineer address a letter to developer requesting repair of the concrete curbs.

Colgan also noted sealed bids went out for the Third Street paving project. Bids deadline is 2:00pm, Tuesday July 6, 2021.

Building & Grounds: No Report

Civil Service: Councilman Lookenbill reported the application process for the full time Police Officer position has ended. There are 9 candidates. Testing will begin early July.

Safety: No Report

Solid Waste: President Smith noted the Borough is in the extension period with Neiderer's Sanitation for trash service. Solicitor George advised the revised Garbage Bid Packet will be done and ready for approval at the next Borough Council meeting in July.

Finance: No Report

Recreation: Joyce Murren reported 2 basketball courts will be resurfaced with no cost to the Borough. The middle court on Fairview Avenue and the Rec Park Court will be resurfaced. Joyce Murren and Kate Molina will research the best supplier for court lining equipment and/or supplies.

Sewer: Lisa Koontz noted the best option for meeting and discussing sewer related issues with Hanover Borough would be to invite them to the July Borough Council Meeting for an open discussion. Councilman Colgan noted a previous quote from Hanover Borough to continue service to the Borough was \$48,650/year. He was in contact with MuniBilling, who will be re-working a quote from a few months ago. Solicitor George also noted over 80% of municipalities in the area use MuniLink.

Koontz also requested status on 2 previously noted delinquent sewer accounts. Kate Molina advised council those delinquent accounts are being handled and the borough is making progress in collecting the money owed.

Personnel: President Smith noted internal meetings are still ongoing with respect to the Borough Manager status. Smith will update council next meeting. Smith also noted the personnel committee will handle a recent incident involving an employee of the Borough that was brought to their attention by Councilman Colgan.

Mayor: Mayor Todt reported two new part-time officers have been sworn in and are working.

Solicitor: No further report

UNFINISHED BUSINESS

Pesticide License Application: Kate Molina advised council she provided Zoning Officer, TJ Murren with information relating to the application process.

Turkey Hill Adjacent Property Sale: It was noted the adjacent property sale had gone through and Turkey Hill has taken ownership of that property. It was also noted the property owners of 629 Main Street were requesting a construction schedule/timeframe of events. Kate Molina was instructed to provide this information to the homeowner as needed.

NEW BUSINESS

In Person Meetings: President Smith asked Solicitor George for recommendation in moving forward with open meetings. Solicitor George reported meetings for the majority of Boroughs and Townships in the area are full, in person participation. Council discussed concerns with the Borough meeting room size. Other locations were discussed as possible meeting sites, but council decided to resume meetings at the Borough with limited attendance.

A motion was made by Joe VonSas to return to in house meetings, July 14th with a maximum capacity limit of 15 people. Motion was seconded by Steve Pascoe.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Building – Keyless Entry: Council was provided 3 Security Door Quotes from local vendors. Project would involve keyless entry for 4 Police Department doors and 3 Borough Doors. Anna Lescalleet will meet with the Safety Committee to better outline the need and scope of the project. Grant money usage/availability will be looked into as well. More information will be brought to the July meeting.

Public Comment: President Smith read a letter from Baseball Program Director Eric Bodvin, thanking the Borough Council and staff for their support of the youth sports program.

Approval of Expenditures: A motion was made by Joy Murren and seconded by Mark Lookenbill to pay bills.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Joe VonSas made a motion to adjourn at 7:20pm.

Respectfully submitted,
Anna Lescalleet
Admin. Asst.