

McSherrystown Borough Council
Meeting Minutes
Wednesday, September 8, 2021

The regular meeting of the McSherrystown Borough Council was called to order in Borough chambers at 6:50pm on Wednesday, September 8, 2021 following an executive session to discuss contract issues. President Smith opened the meeting with prayer and pledge with the following Council members in attendance.

William Smith	Daniel Colgan	Lisa Koontz	Mark Lookenbill
Joyce Murren	Joseph VonSas		

Staff Present: Solicitor George, Mayor Todt, Constable Topper and Anna Lescalleet

Approval of Minutes: A motion was made by Dan Colgan to approve the minutes of 08/11/21, with a change made in the RFP proposal section (from Solicitor to Engineer) and seconded by Lisa Koontz.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – yes.

Announcements: President Smith advised the need to have a second monthly Council Meeting which was scheduled for Wednesday, September 22, 2021 (6:00pm) in Council Chambers.

President Smith read a communication from Rob Niedererr, which was received via Borough drop box, requesting executive sessions to be held after the public meetings instead of prior to. Niedererr aired his concern for road conditions on North Street as well.

After discussion with the Solicitor regarding executive sessions it was firmed up by council to hold executive sessions virtually up to 48 hours prior to the public meeting. Council will receive prior notice by phone call and text with an outline of specifics being covered.

COMMITTEE REPORTS

Planning & Zoning: Dan Colgan advised he has had no contact with regard to the Turkey Hill Project. He will reach out again to request info/status on the project and report back to council at the next meeting.

Highway: Dan Colgan reported he spoke with Jason from CE Williams, who advised the paving of N. 3rd Street will be completed by the end of September.

Building & Grounds: No Report

Civil Service: No Report

Safety: Joy Murren advised council that the dog park is closed until further notice. With the recent flooding, repairs will need to be done before it is safe to resume activities. Joy will secure a ball park estimate of repairs and will advise council at the next meeting.

Solid Waste: No Report at this time.

Finance: Mark Lookenbill advised council that 2022 budget talks will begin this month.

Recreation: Joy Murren requested having the borough maintenance crew line the newly re-surfaced basketball court on Fairview Avenue. Dan Colgan volunteered to do the stencil and painting work. Joy Murren agreed to help with this.

Sewer: Lisa Koontz noted a recent sewer issue in the 400 block Main St. She also gave an overview of the sewage leakage in the area of Academy Street. Koontz read a letter from Secretary/Treasurer Kate Molina that was sent to all affected residents outlining proper disposal of products/materials. A mass mailing to all residents of the town is forthcoming which stresses proper disposal of items that are causing obstructions in the towns sewer mains.

In addition, Koontz asked that Secretary/Treasurer Kate Molina collect pricing to invest in a camera for the Borough to view the sewer lines when needed.

In regard to Sewer Billing, Dan Colgan distributed and outlined to council a proposal from Diversified Billing/Technology. Council members were asked to review the packet and tabled the item until the September 22nd meeting giving everyone time to absorb the information and costs. Among the specifics noted, the cost for the first year would be \$11,740.00, which can be billed monthly at \$579.25, \$750.00 annual fee with postage and mailing handled by Diversified. Colgan further noted garbage billing can be added to the package as well. A virtual demo will be set up with Borough Office Staff and Councilman Colgan in the next two weeks.

Personnel: President Smith noted the personnel committee continue to track and monitor work logs. He also noted the committee is in various stages of negotiations for the non-uniformed contract and that they are making progress.

Mayor: No Report

Solicitor: No Report

Public Comment: No public comment at this time.

UNFINISHED BUSINESS

Senior Center-Homeschool Group: Joy Murren advised council she met with members of the Senior Center. The senior group outlined many concerns and had shown proof as to why daily rentals are a worry. It is their wish that the center be given fully and completely back to the seniors for activities Monday thru Friday. Joy made motion to honor the request of the seniors to limit public rentals Monday through Friday with weekend rentals unrestricted. Dan Colgan seconded the motion.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – no, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – yes.

Proposal for Garbage Bids: President Smith opened two sealed bids for garbage service. Republic Services was a NO BID. Niederer’s Sanitation bid the following:

Option #1 (3 year) with an allowable extension into the 4th/5th year. Weekly hauling with 1 bulk item and up to 3-32 gal. tote’s and recycling.

Year One - \$60.50/qtr

Year Two - \$61.25/qtr

Year Three - \$62.00/qtr

Year Four - \$62.75/qtr

Year Five - \$63.50/qtr

Option#2 (3 year). Weekly hauling with 1 bulk item, 1-96 provided tote or 1-64 gal provided tote and recycling.

Year One - \$72.50/qtr and increasing .75 cents per year, per qtr.

Pricing was also laid out for Commercial dumpsters and recycling as well.

After review and discussion of pricing and services, Dan Colgan made motion to accept Option #1 for residential and commercial hauling, declining billing services (which will be done in house – Borough officials to execute this plan). Joy Murren seconded the motion.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – yes.

Dedication of New Streets McKinsley Development: Pending inspections and tabled till next meeting.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – yes.

With further regard to the McKinsley Heights Development Dan Colgan motioned that the Borough immediately release Engineer Sharrah from his duties with McSherrystown Borough. Joy Murren seconded the motion.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – yes.

Solicitor George immediately emailed Sharrah and a letter, phone call and email will follow in the morning.

At this time it was also motioned by Councilman Colgan that the entire McKinsley Height's project be red tagged and work ceased until a new borough engineer is secured that can verify all the work prior to any dedication. Joy Murren seconded the motion.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – no, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – no.

Councilman VonSas wanted it noted publically that he did not talk to Engineer Sharrah regarding the McKinsley Heights project.

President Smith opened a proposal for Engineering Services from Barry Isett & Associates, Engineers and Consultants, Mechanicsburg, Pa. President Smith distributed prepared packets from the firm for council to review for the upcoming September 22nd meeting.

NEW BUSINESS

Flood Emergency Declaration: Mayor Todt provided council with an overview of the recent September 1st flooding and asked council to ratify the prepared emergency declaration. Mark Lookenbill motioned to accept the September 1, 2021 Emergency Declaration as written. Lisa Koontz seconded that motion.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – yes.

In addition, the Mayor read aloud a statement of events of the night of September 1, 2021 acknowledging and giving thanks to the many members of the community who came together to assist during this emergency. The Mayors letter will be placed on the website for public viewing.

Police Contract Proposal: The McSherrystown Police Contract was discussed in executive session. Dan Colgan made motion to accept the four year contract (2022-2025). Joy Murren seconded.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – yes.

Public Comment:

Bill Smith, Ridge Avenue resident questioned if any curbs being replaced on Third Street would have handicapped-accessible ramps. Solicitor George replied that our agreement with the contractor includes their obligation to comply with ADA regulations, so therefore the assumption is yes, they would be made that way.

Smith also aired concern regarding the storm sewer at the McKinsley Heights Development.

Tony Hagerman, North Street resident asked if elections will still be held at the Senior Center. He asked about checking the availability of the old Sylvania Shoe building as a possible voting site for upcoming elections. Hagerman was advised the elections for fall 2021 will be held at the Senior Center, but council is looking for another location as the senior center is not feasible for the amount of voters. Council favored his idea for use of Sylvania Shoe building and will research that option.

Borough E-cycling Event: The E-cycling event for McSherrystown Borough will be held Saturday, October 2, 2021 from 8:00am-Noon at the maintenance shed on Oak Lane.

Traffic Meeting/Town Hall: Dan Colgan announced the meeting to discuss highway safety will be held on Tuesday, September 21, 2021, 6:30pm at the KofC. Discussion will include potential need for traffic lights/pedestrian lights and allow feedback from residents regarding Main Street traffic.

Approval of Expenditures: A motion was made by Mark Lookenbill and seconded by Dan Colgan to pay bills.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Joseph VonSas – yes.

Dan Colgan made a motion to adjourn the meeting at 8:00pm.

Respectfully submitted,
Anna Lescalleet
Admin. Asst.