

McSherrystown Borough Council
Meeting Minutes
Wednesday, November 18, 2020

The Council Meeting of the McSherrystown Borough for Wednesday, November 18, 2020 was preceded by a Budget Workshop overview and discussion session via Zoom beginning at 6:00pm-6:45pm.

The regular Borough Council Meeting was called to order via ZOOM at 7:00pm with prayer and pledge by President William Smith with the following Council members in attendance.

William Smith	Daniel Colgan	Lisa Koontz	Mark Lookenbill
Stephen Pascoe	Joseph VonSas	Joy Murren	

Staff Present: Mayor Todt, Chief Michael Woods and Solicitor George.

Approval of Minutes: Motion by Dan Colgan to approve minutes of 10/28/20, seconded by Mark Lookenbill. Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Communications/Notifications: William Smith read a letter from Julie Hancock, Academic Coordinator/Teacher for Home School Collective. Ms. Hancock was requesting continued use of the Senior Center on Monday's 9:00-4:00 for the period January thru May, 2020. This item was tabled until next meeting to allow time to pull together Borough Expenses relating to the use during those hours of operation.

Public Participation: No public participation noted.

Review of Preliminary Budget: With the Budget Workshop preceding the meeting, President Smith just asked that Councilman Lookenbill firm up with Benecon the Borough's three options for insurance coverage.

Unfinished Business:

- A. Conditional Offer:** With regard to the hiring for the part time Secretary/Treasurer position, Bill Smith advised council the criteria was not met for a conditional offer for Candidate number one. President Smith presented Council with a new candidate. The personnel committee did interview and found her to be very well qualified. A short recess was allowed so council could receive, via email, the qualifications including work experience, education and skills for Angela Holton.

Following recess and discussion/concerns President Smith made recommendation to hire Angela Holton. A motion was made by Mark Lookenbill, seconded by Joy Murren. Roll Call Vote: William Smith – yes, Daniel Colgan – abstent, Lisa Koontz – no, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – no, Joseph VonSas – no.

3 to 3 vote with 1 abstent. At this time it was considered the abstent vote and 3 to 3 tie left the decision up to the Mayor. At this time in the meeting, Chief Woods returned from leaving the meeting earlier for an emergency, and Solicitor George returned from another commitment. Solicitor George asked for clarification of what just occurred. Chief Woods confirmed and outlined further qualifications of the candidate in question. Because of the additional information provided, Councilman Colgan wished to change his vote to yes. Solicitor George suggested a new motion and vote commence at which time Mark Lookenbill made a motion to hire Angela Holton and Joy Murren seconded.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – no, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – no, Joseph VonSas – no.

New Business: Hiring of Crossing Guard. Chief Woods advised council the Borough received a favorable applicant for Crossing Guard. He advised Linda Mann had applied for and passed all her background requirements. Mann will work 2 hours per day at a rate of \$13.86 which is reimbursed 50% by the Conewago Valley School District. Mark Lookenbill made motion for the hire, seconded by Joyce Murren.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Approval of Expenditures: President Smith provided a screen shot of expenses to be paid. He made recommendation to pay the bills. A motion was made by Dan Colgan, seconded by Mark Lookenbill. After a discussion with council and the solicitor addressing protocol for paying bills, a roll call vote was announced by President Smith.

Roll Call Vote: William Smith – yes, Daniel Colgan – yes, Lisa Koontz – yes, Mark Lookenbill – yes, Joyce Murren – yes, Stephen Pascoe – yes, Joseph VonSas – yes.

Public Participation: There was no noted public participation.

In conclusion President Smith advised the next tentative Borough Council Meeting will be held on Wednesday, November 25th at 6:00pm via ZOOM. Confirmation and link will be sent out prior.

The meeting was adjourned at 7:45pm by motion from Mark Lookenbill.

Respectfully submitted,

Anna Lescalleet
Admin. Asst.

