

McSherrystown Borough Council Meeting Minutes from 9/9/2020

1. Call to Order – Pledge and Invocation
2. Roll Call

William Smith (President) - present

Joyce Murren - present

Daniel Colgan (Vice President) - present

Stephen Pascoe - absent

Lisa Koontz – present

Joseph VonSas - present

Mark Lookenbill – present

Staff

Justin George (Solicitor) - present

Chief Michael Woods – Chief of Police

3. Approval of Minutes – Joyce made change that correct name for our new temporary code enforcement officer is Anthony J. Murren II. With changes, Dan made mention to approve the minutes, 2nd by Mark.

Smith – yes, Colgan – yes, Koontz – yes, Lookenbill – yes, Murren – yes, Motion passed.

4. Review and approval of expenses. Dan made motion to approve and payment of expenses, 2nd – Joy. Votes – Smith – yes, Colgan – yes, Koontz – yes, Lookenbill – yes, Murren – yes, motion passed.
5. Communication/Notification - William Smith mentioned we had Executive Session prior to meeting to discuss Personnel. He also read 3 emails: One from Life Discovery Church regarding Halloween and trick or treating, one from Diane Clingan, and one from Jean Dell
6. Reports

A) Building and Grounds – Joy had nothing to report

B) Civil Service – Mark had nothing to report

C) Finance – Mark reported that the restricted account for the Police/K9 donations was all set except we needed to approve signers for the account. Mark made a motion to have the same signers as current accounts and to add new Sect/Treasurer when they are hired. Votes:

Smith – yes, Colgan – yes, Koontz – yes, Lookenbill – yes, Murren – yes, Von Sas – yes; Motion passed

Dan mentioned possibility of an audit of books before new treasurer is hired. Mark to look into pricing.

D) Highway – Dan reported we need to start looking at various projects

E) Personnel – William passed the gavel to Vice President Colgan and made a motion we hire Chief Woods as Temporary Manager at \$600 week until fill position permanently. Conditional upon

acceptance of Chief. 2nd by Joy. Votes: Smith – yes, Colgan – yes, Koontz – No, Lookenbill – Yes, Murren – yes, Von Sas – No -- Motion passed

Mr. Smith also made recommendation to hire 2 PT people. One position as PT Admin Asst/Secretary to help out with police and office as necessary at 24-28 hrs a week. Another position as part time treasurer. Dan made motion that we proceed as mentioned 2nd by Joy. Votes were: Smith – yes, Colgan – yes, Koontz – yes, Lookenbill – yes, Murren – yes, and Von Sas – yes; Motion passed.

Dan also made motion to advertise immediately for the positions, 2nd by Joy. Votes were:

Smith – yes, Colgan – yes, Koontz – yes, Lookenbill – yes, Murren – yes, and Von Sas – yes; Motion passed

Discussion was had of closing borough office temporarily until we hire someone. Joy made a motion we close office and by appointment only to enter. 2nd by Lisa. Votes were – Smith – yes, Colgan – No, Koontz – yes, Lookenbill – yes, Murren – yes, Von Sas – yes; Motion passed

F) Planning and Zoning Commission – Dan mentioned issue with Turkey Hill which we would discuss further in New Business with setting up our Planning Commission. Also mentioned that we have placed 40 warnings out to residences to take care of weeds on sidewalks.

G) Police – Chief woods mentioned he would call Saves to see if they will participate again in Halloween Trick or Treat

H) Recreation – Joy spoke with Brittany Lamkee with McSherrystown Lions who would like to bring in food trucks for their games. Joy told her the vendors would need to get a permit.

In may we sent letters to the sponsors from the baseball season that we didn't have and most of the sponsors said to keep the money and use as needed. We have \$1,775 and we contacted Parichuck paving to resurface basketball courts. Based on estimates, Joy made motion and Dan 2nd to resurface the court at the Rec Park. - Votes were- Smith – yes, Colgan – yes, Koontz – yes, Lookenbill – yes, Murren – yes, Von Sas – yes; Motion Passed.

I) Safety – Joy talked with Dr. Rudisill and Bobbi Vican and Conewago Valley School District about changing time of cross guards from 7:30-8:30 and 2:45-3:45. Currently we have no crossing guards in McSherrystown. Lot's of discussion about who would pay since school cut out some bus routes which effect about 10 kids in boro. We will post for the opening on website and look to fill the positions if possible.

J) Sewer – Lisa had nothing to report

K) Solid Waste – nothing to report

L) Solicitor – Justin said items to discuss in New Business

M) Treasurer – Chief Woods mentioned changing authorized user of credit card to remove Mr. Walmer. Card rarely used and everyone agreed.

Public Participation --- there was nothing

8) Unfinished Business

A) Mayor's resignation – Joe made motion to accept Mayor Weaver's resignation, 2nd by Lisa – Votes were – Smith – yes, Colgan – yes, Koontz – yes, Lookenbill – yes, Murren – yes, Von Sas – yes; Motion passed. Now have 30 days to fill position. If anyone is interested they should submit a letter of intent in a sealed envelope and mail to office attention Chief Michael Woods or hand deliver in through the mail slot.

B) Lease for Fairview fields was tabled

C) General Code quotes – Chief will look into cost of getting one code book

D) Code of Conduct update – proposed and check with legal. Tabled to next meeting until everyone has chance to look over. Also discussed having Constable John Weiser attend meetings. He agreed to attend at cost of \$25. Dan made a motion, 2nd by Joy. Votes were – Smith – yes, Colgan – yes, Koontz – No, Lookenbill – yes, Murren – yes, Von Sas – No; Motion Passed

E) Ordinance 2020-3 – Tabled to next meeting

9) New Business

A) Planning Commission vs. Zoning Board. Solicitor George said there really is no such thing as a planning committee it is the same as zoning committee. There needs to be 3 members of The Borough Council as the members. Dan Colgan, William Smith, and Joseph VonSas were appointed as the members.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Mark Lookenbill

Acting Secretary